

**MINUTES OF THE REGULAR MEETING OF
COLLIERVILLE PUBLIC LIBRARY BOARD
Tuesday, April 25, 2017**

The Collierville Public Library Board held a regular public meeting at 6:00 pm on Tuesday, April 25, 2017, in the Board Chambers at Collierville Town Hall, located at 500 Poplar View Parkway.

CALL TO ORDER

Mr. Maier called the meeting to order.

ROLL CALL

The following members of the Library Board were present: Andre Crafford, Albert Grobmyer, Eddie Maier, Liz Rozanski, John Stamm, and John Stamps. Kim Pappas arrived at 6:03 pm.

Staff present included Library Director, Deanna Britton and Assistant Town Administrator, Athanasia Lewis.

APPROVAL OF MINUTES FOR OCTOBER 25, 2016

Mr. Grobmyer made motion, seconded by Ms. Rozanski, to approve the minutes of the October 25, 2016 Library Board meeting as written.

Roll Call: Ms. Crafford - yes, Mr. Grobmyer – yes, and Mr. Maier – yes, Ms. Rozanski – yes, Mr. Stamm – yes, Mr. Stamps – yes. Motion approved.

ACCEPTANCE OF \$268.24 IN DONATIONS TO THE COLLIERVILLE BURCH LIBRARY

The library received donations totaling \$268.24 for the period from October 11, 2016 through February 20, 2017. \$18.24 were anonymous and non-specified donations which will be added to the materials budget, \$200 was given unspecified by David Noa which will be added to materials, and the Collierville Women's Club gave \$50 in support of the Summer Reading Program. A total of \$218.24 will be added to the materials budget and \$50 will be added to the Other Subscriptions, dues, and printing (Programming) budget.

Ms. Crafford made a motion, seconded by Ms. Rozanski, to accept donations to the Lucius E. and Elsie C. Burch, Jr. Library for a total of \$268.24.

Mr. Grobmyer asked how widely promoted it is that the library accepts donations.

Ms. Britton explained that they no longer publicize the fact that they accept donations because there was not much response to such promotions in the past.

Roll Call: Ms. Crafford - yes, Mr. Grobmyer – yes, and Mr. Maier – yes, Ms. Pappas – yes, Ms. Rozanski – yes, Mr. Stamm – yes, Mr. Stamps – yes. Motion approved.

Appointment of Officer, Vice-Chairman

The by-laws of the Collierville Public Library Board state that vacant officer seats shall be filled promptly by the regular election procedure. The appointed officer will serve the remaining balance of the Initial Term to June 30, 2017.

Mr. Maier made a motion, seconded by Mr. Stamps, to elect Mr. Grobmyer for the position of Vice-Chairman.

Roll Call: Ms. Crafford - yes, Mr. Grobmyer – yes, and Mr. Maier – yes, Ms. Pappas – yes, Ms. Rozanski – yes, Mr. Stamm – yes, Mr. Stamps – yes. Motion approved.

Other Business/Discussion/Staff Updates

Ms. Britton provided the Library Board members with a packet of information including the following: an image of the banner she ordered that will be rotated on the Town Square; advertisements for Harry Potter's World, an exhibit that will be presented from July 3 to August 12, 2017 and which was developed and produced by the National Library of Medicine and the National Institute of Health; advertisements for the writing and photography contests the library, along with Friends of the Library, has been holding for Arbor Day; and a document from the Aspen Institute Communications and Society Program about re-envisioning public libraries.

Ms. Britton gave a brief staff report and stated they are in the midst of hiring a new Youth Services Librarian to replace Jodi Hall. A potential candidate is coming to interview on Monday, May 1. They are also looking at other potential candidates to bring in for interviews. Ms. Britton also stated that Payton Mink is coming on as a Teen Reference Associate and will be starting May 1. Ms. Mink will be able to spend two months with the current Teen Associate, Deborah Elam.

Ms. Britton explained that the library will not be able to do a Summer Reading kick-off this year because they do not currently have a Children's Librarian. There will be a Family Day Event with the Harry Potter's World exhibit on Tuesday, July 11 from 2-4 pm in lieu of a kick-off. They will have different pods with activities and displays set up in the library that will be related to different themes from the Harry Potter books. Staff will also dress-up to be on-theme with the event.

Ms. Britton explained that Summer Reading will include two regular story times a week, one for babies to 2 year olds and one for three to five year olds, totaling in eighteen over the summer. There will also be eighteen special programs in addition to story times including the following: Jedi Experience by Collierville Arts Academy, a music program with Jill Thatcher, a science program with Mr. Bond, a magic program with Scott Hutson, Paws for Reading, Art to Grow with the Dixon, a chess class, and a puppet show.

Mr. Maier asked for clarification about Paws for Reading and if the children are reading to the dogs.

Ms. Britton explained that children who are hesitant to read out loud are often more comfortable reading to the therapy dogs that are part of the Paws for Reading program. It also gives children who cannot have pets a chance to be around them.

Some of the Young Adult programs scheduled include the following: Sign Language workshop, a fencing program, a recycling program with Memphis Botanic Garden, Kindergarten for the Day, a self-defense class with Collierville Arts Academy, Art to Grow, and writing workshops for fiction, poetry, and non-fiction with the University of Memphis.

Ms. Britton gave a report regarding the coding programs, which were discussed at the last Library Board meeting. Attendance for the programs was decent, but there were many open slots left in the classes. Ms. Britton expressed her concern about doing coding at the moment because staff does not have the experience. She stated this is something very different from what they have been doing and requires a different set of skills, and she is hesitant to have a program change because it has long-term impact on staff and expectations of the community.

Mr. Maier asked for clarification on what counted as a program change.

Ms. Britton clarified that she is hesitant to ask library staff to learn coding in order to run the programs. She will bring someone from the outside that has the proper equipment and knowledge to do a program, but she does not want to ask staff to lead the coding programs. Computer programs and coding classes are also already offered by the Parks and Recreation department.

Ms. Britton stated that she wanted the new Children's Librarian to start focusing on STEM activities to ensure the sciences do not get left behind.

Ms. Britton noted that since 2006, the library has acquired fifty-one piece of art valued at \$10,655.42.

Ms. Britton has requested four more laptops to be purchased this fall for computer classes and has asked that they be replaced in three years.

Ms. Britton said that she spoke to the Women's Club and Leadership Collierville about the need for a new library.

She announced that David Wiegand with Sculptureworks will be providing the community a walking tour of the sculptures in the library.

Ms. Britton gave an overview of her meeting with Lara Charbonnet, Curriculum Supervisor for the Collierville Schools and Lisa Higgins, Director of Technology about what the library can do to support them in the future. They discussed instructional technology, iPads, apps, 3D printers, and Wi-Fi access. She learned that community groups can make arrangements to use the facilities after hours if needed. Ms. Charbonnet and Ms. Higgins said it would be helpful for the

library to have equipment and collaborative spaces. It would also be good for the library to work with the National English Honor Society. Ms. Britton stated that the editor of Justine Magazine is coming to talk at the library and this would be a good opportunity to partner with the Schools. Library staff participated with the Schools on District Learning Day, Literacy Night, and Tech Night at Sycamore.

Ms. Britton commented that Edith Gurner's birthday was a success.

Ms. Britton reviewed the report from the Aspen Institute. This report highlighted that among the transformative social changes brought on by digitization are new information and learning environments in which knowledge is no longer stable over many years and skills quickly become obsolete. Because of this, communities need many learning opportunities that will be persistent throughout a lifetime. Libraries provide the lifelong access to an ever-increasing and ever-changing body of knowledge and tools. They are places to gather, collaborate, and contribute to knowledge development. Ms. Britton stated that an expansion of the building will allow the library to be more responsive to the community. They need more space to keep up with the community's needs.

Mr. Stamm asked if the process of an expansion would begin with getting the project on the budget review.

Mr. Stamps replied yes. He explained that the Board of Mayor and Aldermen (BMA) are looking at a five year plan right now, and an expansion of the library is not on that five year plan. He explained that the BMA is in favor of the plans for an expansion but they will not have the funds for it in the next five years.

Discussion ensued about the rendering and plans that the library has presented for an expansion.

Ms. Britton reiterated that she wants to make sure the library does not get left behind for too long and can keep up with Collierville's expanding community needs.

Ms. Crafford commended Ms. Britton on the partnership she has with Collierville Schools and thanked her for the staff's work with their students.

Discussion ensued about the new high school's library.

Ms. Britton emphasized that she is concerned about the adults in the community because she knows that the children have great learning opportunities in the schools. She also does not want the students to grow up and think the library is irrelevant to their lives and needs.

Ms. Rozanski agreed. She also thought the library could use some improvements and perhaps those improvements could happen while they waited for an expansion.

Mr. Maier suggested a partnership with local businesses as well to help meet community needs.

Mr. Stamps suggested they compile a list of immediate needs and improvements for the library to present to the BMA.

Mr. Stamms asked if volunteer groups could come in and work on improvements.

Ms. Rozanski replied no. The Town keeps control of that.

Discussion ensued about possible improvements.

Ms. Rozanski commended Ms. Britton on her work with the coding programs and agreed that they could be set aside for the moment.

Adjournment

There being no further business, the meeting was adjourned at 6:48 pm.



Eddie Maier, Chairman



Deanna Britton, Library Director