

**MINUTES OF THE REGULAR MEETING OF
THE COLLIERVILLE BEER BOARD**

Tuesday, May 10, 2016

The Collierville Beer Board held a special call meeting at 6:00pm on Tuesday, May 10, 2016, in the Administration Conference Room at Town Hall, located at 500 Poplar View Parkway.

1. CALL TO ORDER:

Chairman William Jones called the meeting to order.

Mr. Jones asked the Board for permission to dispense with the invocation and Pledge of Alliance due to the absence of a flag in the Administration Conference Room.

2. ROLL CALL:

Josh Suddath took the roll. The following members of the Beer Board were present: Scott Brack, Kyle Armstrong, William Jones, Terri O'Connor, and Scott Tucker.

Staff present was Assistant Town Administrator Josh Suddath and Administrative Specialist, Senior Adam Hamric.

Mr. Suddath noted that Hampton Parr and Ryan Guess were absent.

3. APPROVAL OF MINUTES: MARCH 22, 2016

Mr. Tucker asked if Express Mart 2 had provided a surety bond in the amount of \$2,500 to the Town.

Mr. Suddath confirmed that the applicant had provided a surety bond and noted that the Town had issued his Beer Permit.

Ms. O'Connor made a motion to approve the March 22, 2016 minutes as presented. Mr. Tucker seconded the motion.

Mr. Suddath took the Roll. All were in favor, with Mr. Armstrong abstaining. Motion was approved.

Mr. Suddath asked that the minutes reflect Mr. Parr's arrival during the motion to approve the minutes.

4. CLASS I – "ON-PREMISES" PERMIT

A. 148 North, 148/150 North Main St.

Mr. Suddath made a brief presentation. He stated that this business will be converting two attached buildings within the Historic District that were previously occupied by the Collierville

Herald and Collierville Taekwondo. Mr. Suddath noted that the building is currently being renovated and that progress is ongoing. He stated that the Town is very excited about this business and how indicative it is in regard to the great things happening in downtown Collierville.

Mr. Suddath introduced the owner and applicant, Brian Thurmond. He stated that the Collierville Police Department had conducted a background investigation and that the applicant meets the requirements for a Beer Permit. Mr. Suddath stated that a \$2,500 surety bond has not been provided by the applicant to the Town and that a certificate of occupancy will need to be issued by the Collierville Fire Department, along with a completed inspection by Building Codes.

Ms. O'Connor asked Mr. Thurmond when he expected his grand opening to be.

Mr. Thurmond replied that he was going through some hurdles, but expected to be open by the end of May.

Mr. Jones asked Mr. Thurmond if he owned or operated any other businesses in the surrounding area.

Mr. Thurmond stated that he did not own or operate any other businesses.

Mr. Tucker asked Mr. Thurmond if he had previously owned or operated any businesses where he served alcohol.

Mr. Thurmond stated that he had not previously owned or operated any businesses where he served alcohol.

Mr. Parr asked Mr. Thurmond how many servers he expected to employ.

Mr. Thurmond stated that he expected to employ approximately thirty servers. He explained that twenty-five would be front of house employees and five to ten would be back of house employees.

Mr. Jones asked Mr. Thurmond if the employees who would be serving beer are aware of the required beer server I.D. card.

Mr. Thurmond replied yes.

Mr. Parr asked Mr. Thurmond if he had already hired servers.

Mr. Thurmond stated that he has hired between ten and twelve employees.

Mr. Parr asked Mr. Thurmond if he would be providing training to his employees.

Mr. Thurmond replied that he would be providing training to his employees. He noted that he has been taught to card everyone. Mr. Thurmond stated that he takes into consideration the amount of drinks a guest has, the amount of food ordered, and the length of time they are in the restaurant, as well as to check for warning signs of intoxication such as slurred speech.

Ms. O'Connor asked Mr. Thurmond if the employees hired are experienced with serving alcohol.

Mr. Thurmond stated that about half are experienced. He explained that the employee age demographic he is targeting ranges from college aged to early thirties. Mr. Thurmond stated that he will be relying on the more experienced servers to ensure that the less experienced servers do not overstep their serving bounds.

Mr. Brack asked Mr. Thurmond if there would be a separate bar area.

Mr. Thurmond replied that his restaurant will be providing both table and bar service. He explained that 148 North Main St. would be the bar side, with approximately sixteen seats at the bar and twenty additional seats around the bar. Mr. Thurmond stated that 150 North Main St. would be the fine dining side, with approximately seventy-five seats.

Mr. Parr stated that his favorite part of serving on the Beer Board is when applicants like Mr. Thurmond apply for Beer Permits. He noted that his least favorite part of serving on the Beer Board is seeing applicants return for violation hearings.

Ms. O'Connor stated that she did not want to ever see Mr. Thurmond appear before the Beer Board for a violation hearing.

Mr. Jones asked Mr. Thurmond if he was aware of the compliance checks conducted by the Collierville Police Department.

Mr. Thurmond replied that he was aware of the compliance checks.

Mr. Parr made a motion to approve a Class I "on-premises" beer permit for 148 North at 148/150 North Main St., contingent upon the building receiving a certificate of occupancy, and providing a surety bond in the amount of \$2,500 to the Town. Mr. Armstrong seconded the motion.

Mr. Suddath took the Roll. All were in favor; none were opposed, so the motion was approved unanimously by the Board.

5. OTHER BUSINESS

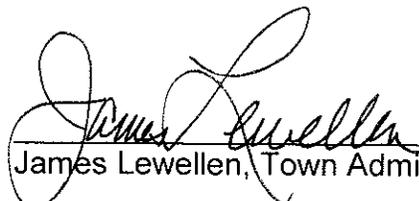
No other business.

6. ADJOURNMENT

With no further business, Mr. Jones adjourned the meeting at 6:15pm.



William Jones, Chairman



James Lewellen, Town Administrator