



**TOWN OF COLLIERVILLE
POSITION VACANCY**

OPEN TO: General Public

****Re-posted with new job number****

TITLE: Animal Shelter Technician (2)

LOCATION: Animal Shelter

OPENING DATE: November 14, 2016

CLOSING DATE: December 31, 2016

JOB NUMBER: JN16-70AC

CLASS CODE: 1260

SALARY RANGE: \$11.50/hour

FLSA STATUS: Non-Exempt

PRIMARY FUNCTION: This position involves performing skilled work involving the care of animals housed in the animal shelter and providing assistance to the Animal Shelter Supervisor on daily shelter operations.

QUALIFICATIONS: High school diploma or GED, supplemented by six (6) months' experience working with animals in an animal shelter, boarding or care facility; or any equivalent combination of education, training and experience which provides the requisite knowledge, skills, and abilities for this job.

SPECIAL REQUISITES: Applicant must have prior animal handling and care experience. Job will include kennel cleaning, dog walking, cat care, contact with the public, animal rescue and other shelter responsibilities as needed. Work hours during the week will vary.

LICENSES: Valid motor vehicle operator's license.

NOTES: Must be able to pass a work-related physical and drug test. Must be able to lift objects or animals up to 100 pounds.

Selection process may include: examinations, interviews, assessment centers, practical skills, etc. Drug testing may be required.

WE REGRET WE ARE UNABLE TO ANSWER ALL INQUIRIES. WE WILL ONLY NOTIFY CANDIDATES SELECTED FOR TESTING OR INTERVIEWS.

APPLY: Human Resources Office, 500 Poplar view Parkway, Collierville, TN. 38017

NOTES: Please submit a new application each time you apply for a Town job. Pursuant to Tennessee open records law, applications and resumes are subject to disclosure.

THE TOWN OF COLLIERVILLE IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE IN HIRING.

MINORITIES, WOMEN AND DISABLED ARE ENCOURAGED TO APPLY. IF YOU HAVE A DISABILITY AND REQUIRE SPECIAL ACCOMODATIONS DURING THE SELECTION PROCESS, PLEASE NOTIFY THE HUMAN RESOURCES OFFICE AT (901)457-2290. THE TOWN OF COLLIERVILLE IS A DRUG FREE WORK PLACE.

