



TOWN OF COLLIERVILLE POSITION VACANCY

OPEN TO: GENERAL PUBLIC

TITLE: Mechanic

LOCATION: Public Services – Fleet Maintenance Department

OPENING DATE: July 31, 2017

CLOSING DATE: Until Filled

JOB NUMBER: JN17-37PS

CLASS CODE: 1215

FLSA Status: Non-exempt

SALARY RANGE - \$30,899 - \$52,969 (DOQ) annually with *excellent benefits package*

PRIMARY FUNCTION: This is semi-skilled to skilled maintenance and repair work on a variety of automotive, construction, fire, police, and public service's vehicles and equipment. Work will be performed on both gasoline and diesel engines. Work also involves scheduling and performing preventative maintenance and repair on related equipment.

QUALIFICATIONS: High school diploma or GED; supplemented by four (4) years previous experience and/or training in journey level automotive mechanic work and in a diversified automotive repair and/or maintenance shop; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job.

SPECIAL REQUISITES: None.

LICENSE: Must possess and maintain a valid motor vehicle operator license.

NOTES: Tasks require the ability to exert heavy physical effort in heavy work, with greater emphasis on climbing and balancing, but typically also involving some combination of stooping, kneeling, crouching, and crawling, and the lifting, carrying, pushing, and/or pulling of moderately heavy objects and materials (20-50 pounds); may occasionally involve heavier objects and materials (up to 75 pounds). Candidates must be able to pass a work related physical and drug test.

Selection process may include: examinations, interviews, assessment centers, practical skills, etc. Drug testing may be required.

WE REGRET WE ARE UNABLE TO ANSWER ALL INQUIRIES. WE WILL ONLY NOTIFY CANDIDATES SELECTED FOR TESTING OR INTERVIEWS.

APPLY: Submit an original Town of Collierville application to the following address: Human Resources, 500 Poplar View Parkway, Collierville, TN, 38017. Applications are available to download at www.collierville.com under Employment Opportunities, or you may obtain one from our Human Resources Office. Applications must be submitted either by mail or in person to the above address. The Human Resources Office is open Monday – Friday, from 8 a.m. – 5 p.m. We are unable to accept faxed or emailed applications

NOTES: Please submit a new application each time you apply for a Town job. Pursuant to Tennessee open records law, applications and resumes are subject to disclosure.

THE TOWN OF COLLIERVILLE IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE IN HIRING. MINORITIES, WOMEN AND DISABLED ARE ENCOURAGED TO APPLY. IF YOU HAVE A DISABILITY AND REQUIRE SPECIAL ACCOMMODATIONS DURING THE SELECTION PROCESS, PLEASE NOTIFY THE HUMAN RESOURCES OFFICE AT (901) 457-2290. THE TOWN OF COLLIERVILLE IS A DRUG FREE WORK PLACE.