

TOWN OF COLLIERVILLE
The Avenue Carriage Crossing
Tenant Lighting Checklist

Planning Division
500 Poplar View Pkwy
Collierville, TN 38017

Telephone: (901) 457-2360
Fax: (901) 457-2354
Website: www.collierville.com



Project Name:

Tenant Lighting Checklist: The following information shall be submitted along with the application form. *Please check as submitted.*

General Information: *(The below documents may be found on the Town website.)*

- Completed Project Application Form
- Project Acknowledgement
- If applicant is a for-profit or not-for-profit entity, a completed Disclosure of Ownership form

Tenant Lighting Details:

- Letter or stamp indicating approval from the Landlord Tenant Coordinator
- Location of Tenant shall be noted on a Key Plan.
- Exterior light fixture cut sheets as required by the Carriage Crossing Tenant Manual
- Distinctive lighting for visibility, accent and safety shall be provided at the Tenant's entrance
 - o Time Clock: A seven calendar-day, 24 hour time clock shall be provided by Tenant for illumination of Tenant's storefronts, show windows, and signs during the required hours of dusk to 12:00 a.m.

Lighting Criteria: *(NOTE: Illumination levels and ratios must be clearly stated on the plans)*

The Carriage Crossing Tenant Coordinator shall circle numbers as submitted/approved

General Criteria:

1. All lighting shall be a minimum of 80 cri (Coloring Rendering Index)
2. All lighting shall be a maximum of 3200K (Color Temperature)

Specific Criteria for Storefront/Display Windows:

1. Light levels (illuminance levels) shall be between 40 foot-candles minimum and 100 foot-candles maximum at storefront display windows.
2. Light levels at jewelry store display windows and other similar specialty Tenants requiring greater highlighting of merchandise will be reviewed on an individual case basis but shall not exceed 250 foot-candle maximum at the storefront display window.

Specific Criteria for Storefront Exteriors:

1. Contrast ratios (luminance ratios) between any part of the store and the adjacent public surfaces and/or adjacent storefronts shall not exceed 15:1.
2. All exterior lighting fixture lamps shall be shielded from direct view. Directional lighting fixtures shall be installed such that they illuminate only the intended object (s) and the lamps of such fixtures shall be shielded from direct view.

Design Review Commission Review: Those submittals that do not meet the requirements of the approved Tenant Manual and Comprehensive Sign Policy will require review and approval of the Town of Collierville Design Review Commission (DRC). The DRC will review the request based on the Town of Collierville Design Guidelines, Zoning Ordinance and Carriage Crossing Tenant Manual. The Design Guidelines were created as a tool intended to balance the welfare of the public with the interest of the individual property owners. Chapter 151.240 of the Zoning Ordinance establishes the Design Review Commission and its powers. Chapter 151.170 of the Zoning Ordinance provides the regulations regarding signage. The DRC application, deadlines, fees and meeting dates are available on the Town's website www.collierville.com.