

Site Data and Information about the Subject Property (complete all that may apply):		
Address of Subject Property:		
Parcel ID Number:		
Subdivision Name:		
Lot Number(s):		
Total # of Proposed Lots:		
Subject Property Acreage:		
Zoning Information:	Existing:	Proposed:
Dwelling Unit Information:	Existing:	Proposed:
Nonresidential Building Square Footage:	Existing:	Proposed:
Yes	No	IMPORTANT: Each application must indicate "yes" or "no" for submittal requirements provided as attachments to this application form. Applications without this table completed will not be processed. See checklists for list of submittal requirements.
		Completed Application Form (this form must be completed)
		Disclosure of Ownership Interest Form
		Application Review Fee Provided? Total Amount Provided: \$
		Development Agreement Information Sheet (DAIS)
		Cover Letter/Response Letter: If submitting to respond to conditions of approval or formal staff comments an itemized response to each comment/condition is required.
		Electronic Submittal (4MB max file size) & Electronic Fee of \$250 for certain applications is required in addition to Application Review Fee.
		Indicate quantity of sets provided below. See applicable checklist for proper plan format and required sheets.
		Full Size Sets of Plans(all but one set should be folded)
		Reduced Size Sets (11 x 17)
		Color Renderings
		Material/Color Samples
		Traffic Study
		Color Images and Graphics (Site Plan/Landscaping Plan, Architectural Rendering/Illustrations)
		HOA Documents/Restrictive Covenants
		Construction Drawings (for a Subdivision)
		Drainage Report
		Other Information:
		Other Information:

AUTHORIZATION & ACKNOWLEDGEMENT: *If the applicant (often the design professional) is different than the property owner, the application must be signed by both parties. The developer (if different from the owner)*

I/we hereby certify that all information provided on this application and contained within any submittal documents (cover letters, plans, maps, studies, calculations, cost estimates, Development Agreement Information Sheet, etc) is accurate to the best of my/our knowledge and that I/we are authorized to initiate this application for the affected property (if applicable). As applicants, we understand that:

- This application becomes part of the Public Record of the Town of Collierville
- This application refers to the type of development applications indicated on page 1 and the scope of work indicated on page 2 and that applications not expressly listed in this document will require an additional application to the Town.
- The applicant and owner bear the responsibility to submit a complete and sufficient application package by the application submittal deadline. If all required materials/documents are not submitted to and received by the Development Department by the published deadline, the application will NOT be accepted for review or placed on a public meeting agenda.
- Approval of the proposed development is conditioned upon full compliance with all applicable regulations and ordinances of the Town of Collierville and any conditions imposed by the applicable Boards and/or Commissions of the Town (BMA, PC, DRC, HDC, BZA, etc).
- In cases where the applicant is not the property owner, it is also hereby acknowledged by the property owner that he or she is in full agreement with the content of this application.

By signing this application, the applicant (usually the design professional or owner), current property owner, and developer (as applicable) accept the above conditions.

Applicant (if different from the owner and developer):

Applicant's Printed Name: _____ Applicant's Signature: _____

Date: _____

Owner(s)*:

Owner #1's Printed Name: _____ Owner #1's Signature: _____

Date: _____

Owner #2's Printed Name: _____ Owner #2's Signature: _____

Date: _____

Owner #3's Printed Name: _____ Owner #3's Signature: _____

Date: _____

Owner #4's Printed Name: _____ Owner #4's Signature: _____

Date: _____

Developer* (if different from the owner and applicant):

Developer's Printed Name: _____ Developer's Signature: _____

Date: _____

*** For Profit Entities.** If the application is submitted on behalf of a for-profit entity, i.e. general partnership, limited partnership, corporation, limited liability company, Real Estate Investment Trust (R.E.I.T.), a trust, or any other form of for-profit business entity, an authorized representative of the owner must provide the names and business or home addresses of all officers and directors, and, persons or entities which own 10% or more of the ownership interests. If applicable, use separate Disclosure of Interest Form.