

COLLIERVILLE BEER BOARD MINUTES

A regular called meeting of the Collierville Beer Board was held Tuesday, January 21, 2020 at 4:00 p.m. in the Board Chambers at Town Hall, 500 Poplar View Parkway.

Scott Tucker was present and presiding.

The following members were present: April Helmsin, C. M. Sturgis, James Lawrimore, Mike Lynch and Phillip Blaxton. Tom Tulloss was absent.

Also present was Town Administrator-James Lewellen and Assistant to the Town Administrator-Renee Coffman.

CALL TO ORDER

Mr. Tucker called the meeting to order at 4:20 p.m. when the applicant arrived to the Board Chambers.

PLEDGE OF ALLEGIANCE

Mr. Tucker led the Pledge of Allegiance.

ELECTION OF OFFICERS

James Lawrimore made a motion, seconded by April Helmsin to nominate Scott Tucker for Chairman.

ROLL CALL: HELMSIN - YES, LAWRYMORE - YES, TUCKER – YES, STURGIS - YES, LYNCH - YES, BLAXTON –YES. The motion was approved.

Scott Tucker made a motion, seconded by C.M. Sturgis to nominate James Lawrimore for Vice-Chairman.

ROLL CALL: HELMSIN - YES, LAWRYMORE - YES, STURGIS - YES, LYNCH - YES, BLAXTON –YES, TUCKER - YES. The motion was approved.

APPROVAL OF MINUTES

Mr. Tucker asked for a motion and Mr. Lynch made a motion to approve the December 3, 2019 minutes. A second to the motion was made by Mr. Lawrimore.

ROLL CALL: HELMSIN - YES, LAWRYMORE - YES, TUCKER - YES, STURGIS - YES, LYNCH - YES, BLAXTON –YES. The motion was approved.

CLASS II – OFF PREMISES PERMIT

Saighura Collierville – 3750 South Houston Levee

Mr. Tucker asked Mr. Lewellen to present Item 5-A on the agenda.

Mr. Lewellen turned the meeting over to Mrs. Coffman and she presented Item 5-A. Mrs. Coffman explained that staff had reviewed the application and the Police Department performed the required background checks. The application meets all requirements and is acceptable for approval upon receipt of a final Certificate of Occupancy from the Building Codes Division and the Fire Marshal. This is a Class II – Off Premises Permit for Saighura Collierville owned and represented by Ms. Pattela. Ms. Pattela was present to answer any questions.

Mrs. Coffman thanked Ms. Pattela for attending and asked her to come forward before the Board.

Ms. Pattela approached the Board and stated she was sorry for not showing up on time. A re-inspection of the business failed earlier this morning and she was confused about coming.

Mr. Tucker asked the Board to begin with questions for the applicant.

Mr. Tucker asked the applicant to state her name and business. Ms. Pattela answered with Ms. Pattela and Saighura Collierville. Ms. Pattela also stated she owned another business in Memphis, Tn.

Mrs. Helmsin asked Ms. Pattela if she had any violations at her other business and Ms. Pattela said no, we do not sell beer at my other location.

Mr. Sturgis asked if Ms. Pattela had any experience operating stores that sell beer.

Ms. Pattela answered she had another grocery store so she had confidence she could do that.

Mr. Tucker asked what type of measures have been put in place to not sell beer to minors.

Ms. Pattela asked for Mr. Tucker to repeat the question.

Mr. Tucker explained what different measures could be, calendars, training provisions, points of sales in place to prevent the sale of beer to minors.

Ms. Pattela answered that she knew you do not sell beer on Sunday.

Mr. Tucker asked if staff would be checking for identification and how did you rely on that to figure out the age. Will the computer tell you or does the sales clerk make that determination?

Ms. Pattela replied she would check driver's licenses manually.

Mr. Sturgis stated that several times a year there will be checks by the Collierville Police and Shelby County Sheriff's Department using an individual that looks underage to check sales on beer. You will not be singled out, every business is checked and you will be tested to see if you enforce the ordinances that have been in place for many years. This is a word of caution to have your staff trained properly.

Mr. Tucker asked if the personnel had experience with selling alcohol.

Ms. Pattela answered "yes sir".

Mrs. Helmsin asked how many people do you have that run the register on different occasions.

Ms. Pattela explained she was the owner and had one other employee in her business.

Mr. Tucker asked if there were any other questions from the board?

Mr. Lawrimore asked how often are you going to train the other person on the cash register. It is very important that an employee does not sell beer to a minor. If they do, it is very detrimental to you and your business. He stated concern in having a lot of training for her business.

Ms. Pattela stated she could do that training. Ms. Pattela is at the store all the time and could give them training.

Mr. Tucker asked if there were any more questions from the board and called for a motion.

Mrs. Helmsin made a motion to approve the CLASS II OFF PREMISES Beer Permit for Saighura Collierville at 3750 South Houston Levee Road subject to the receipt of a final Certificate of Occupancy from the Fire Marshal and Building Codes Division. Mr. Lawrimore seconded the motion.

ROLL CALL: HELMSIN - YES, LAWRYMORE - YES, TUCKER - YES, STURGIS - YES, LYNCH - YES. BLAXTON – YES. The motion was approved.

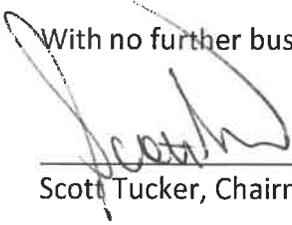
Mrs. Helmsin stated for the record that she was letting Ms. Pattela know that she strongly encouraged her to do some training and train her employee. This is an important license you are receiving and as the owner you should do due diligence in not serving to minors because you are responsible.

OTHER BUSINESS

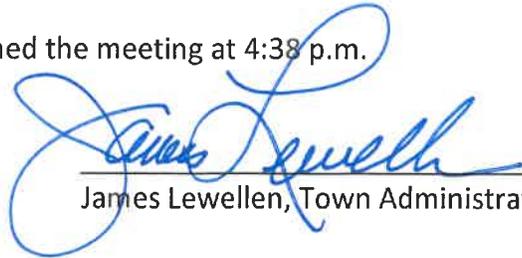
Mr. Tucker inquired for any other business matters.

ADJOURNMENT

With no further business, Mr. Tucker adjourned the meeting at 4:38 p.m.



Scott Tucker, Chairman



James Lewellen, Town Administrator