



TOWN OF COLLIERVILLE POSITION VACANCY

OPEN TO: General Public

Special application required. You must either see Human Resources Personnel for the application packet or download the application from the website. Incomplete applications will not be processed!

TITLE: Fire Safety Inspector

LOCATION: Fire Department

OPENING DATE: July 10, 2020

CLOSING DATE: Until Filled

JOB NUMBER: JN20-30CF

FLSA Status: Non-Exempt

SALARY: \$37,636 annually with *excellent benefits package*

PRIMARY FUNCTION: This position is to perform inspections and re-inspections of buildings in the course of construction, alteration, and/or repair to determine whether plans, workmanship and materials conform to the existing fire and life safety codes and Town ordinances.

QUALIFICATIONS: Requires an Associate's Degree with course concentration in Fire Science technology or a closely related field; supplemented by four (4) years full-time experience in fire service work and/or fire prevention and inspections; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job.

SPECIAL REQUISITES: Must achieve a Fire Inspector Certification issued by the State of Tennessee, Department of Commerce and Insurance, Division of Fire Prevention within one (1) year of employment. Applicants must not have been convicted of a felony or any misdemeanor that involved force, liquor, or drug laws. Applicants who have military service must possess an "Honorable" discharge. Applicants must satisfactorily complete a one (1) year probationary period. Must establish and maintain their actual bona fide residence east of the Mississippi River within a distance no greater than thirty (30) miles from the Town's corporate limits. Must not be on any departmental probations. Must be 21 years of age at time of hire.

LICENSES: Valid Motor Vehicle Operator's License at the time of hire.

NOTES: The work of this job requires sufficient physical strength that requires regular and sustained performance of moderately physically demanding work, typically involving some combination of climbing and balancing, stooping, kneeling, crouching, and crawling, and that generally involves lifting, carrying, pushing, and/or pulling of heavy objects and materials (exceeding 50 pounds).

Selection process may include: examinations, interviews, assessment centers, practical skills, etc. Drug testing may be required.

WE REGRET WE ARE UNABLE TO ANSWER ALL INQUIRIES. WE WILL ONLY NOTIFY CANDIDATES SELECTED FOR TESTING OR INTERVIEWS.

APPLY: Human Resources Office, 500 Poplar View Parkway, Collierville,

NOTES: Please submit a new application each time you apply for a Town job. Pursuant to Tennessee open records law, applications and resumes are subject to disclosure.

THE TOWN OF COLLIERVILLE IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE IN HIRING. MINORITIES, WOMEN AND DISABLED ARE ENCOURAGED TO APPLY. IF YOU HAVE A DISABILITY AND REQUIRE SPECIAL ACCOMMODATIONS DURING THE SELECTION PROCESS, PLEASE NOTIFY THE HUMAN RESOURCES OFFICE AT (901) 457-2290. THE TOWN OF COLLIERVILLE IS A DRUG FREE WORK PLACE.