



TOWN OF COLLIERVILLE POSITION VACANCY

OPEN TO: General Public

TITLE: Deputy Town Engineer

LOCATION: Development – Engineering

OPENING DATE: October 14, 2020

CLOSING DATE: Until Filled

JOB NUMBER: JN20-61DE

CLASS CODE: 0705

SALARY: DOQ with *Excellent Benefits Package*

FLSA STATUS: Exempt

PRIMARY FUNCTION: This position requires the performance of complex and professional engineering work involving land development projects, Capital Improvement Projects, water, sewer, street, drainage, and public works projects and programs and ensures technical competence and compliance with all current codes and criteria. The incumbent in this position directly reports to the Town Engineer and works under his general guidance and direction. The incumbent may also perform the duties of the Division Director in the absence of the Town Engineer.

QUALIFICATIONS: This position requires a Bachelor's degree in Civil Engineering or closely related field; previous experience and/or training that includes civil engineering, environmental/utility engineering, computerized mapping, drafting, project management, research, and data analysis is preferred; and five (5) years of previous professional Civil Engineering experience; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job.

SPECIAL REQUISITES: Must be registered as a Professional Engineer (PE) in the State of Tennessee or possess the ability to obtain license within six (6) months of employment and maintain license throughout employment. Must be able to pass a work related drug test.

LICENSES: Must possess and maintain a valid motor vehicle operator's license.

NOTES: Tasks require the ability to exert light physical effort in sedentary to light work, but which may involve some lifting, carrying, pushing and/or pulling of objects and materials of light weight (5-10 pounds). Tasks may involve extended periods of time at a keyboard or workstation.

WE REGRET WE ARE UNABLE TO ANSWER ALL INQUIRIES. WE WILL ONLY NOTIFY CANDIDATES SELECTED FOR TESTING OR INTERVIEWS.

APPLY: Human Resources Office, 500 Poplar View Parkway, Collierville, TN

NOTES: Please submit a new application each time you apply for a Town job. Pursuant to Tennessee open records law, applications and resumes are subject to disclosure.

THE TOWN OF COLLIERVILLE IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE IN HIRING. MINORITIES, WOMEN AND DISABLED ARE ENCOURAGED TO APPLY. IF YOU HAVE A DISABILITY AND REQUIRE SPECIAL ACCOMMODATIONS DURING THE SELECTION PROCESS, PLEASE NOTIFY THE HUMAN RESOURCES OFFICE AT (901) 457-2290. THE TOWN OF COLLIERVILLE IS A DRUG FREE WORK PLACE.